

**Grandin Properties  
1995 Madison Road  
Cincinnati, OH 45208  
(513) 871-7110  
(513) 871-7150 fax**

**60 Day Notice to Vacate**

Today's Date: \_\_\_\_\_

Tenant's Name: \_\_\_\_\_

This provides Grandin Properties of my 60 days notice to vacate. It is my/our intention to vacate the apartment located at

\_\_\_\_\_, Unit # \_\_\_\_\_

I/We fully understand the premises listed above will be viewed by potential renters accompanied by Grandin Properties staff during this 60 day notice period.

I/We understand Grandin Properties will do their best to schedule and give prior notice for such appointments; however, in some cases this may not be possible to give a 24 hour notice and will be shown on an as-needed basis. I/We also agree to abide by Grandin Properties' expectation of clean housekeeping at all times.

Please provide a contact number for Apartment showings or an email address where we can reach you: \_\_\_\_\_

**\*You do not have to be present nor do you have to leave during showings. A Grandin Properties agent will accompany any prospect viewing the unit.**

Date unit to be clean & empty and keys returned: \_\_\_\_\_

Reason for Vacating: \_\_\_\_\_

Forwarding address:

\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_